

# How to access your timetable through the Student Portal

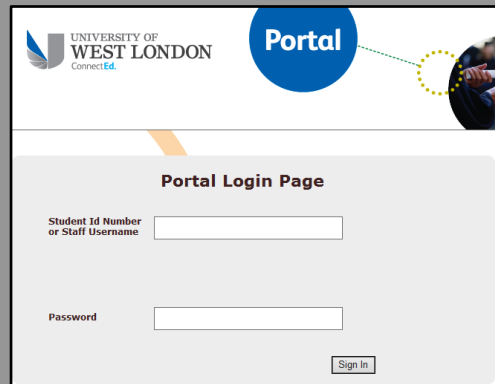
You access your course timetable through the UWL Student Portal.

1. To access the Student Portal either on or off campus, enter the following URL address into the address bar of your web browser:

<https://portal.uwl.ac.uk>

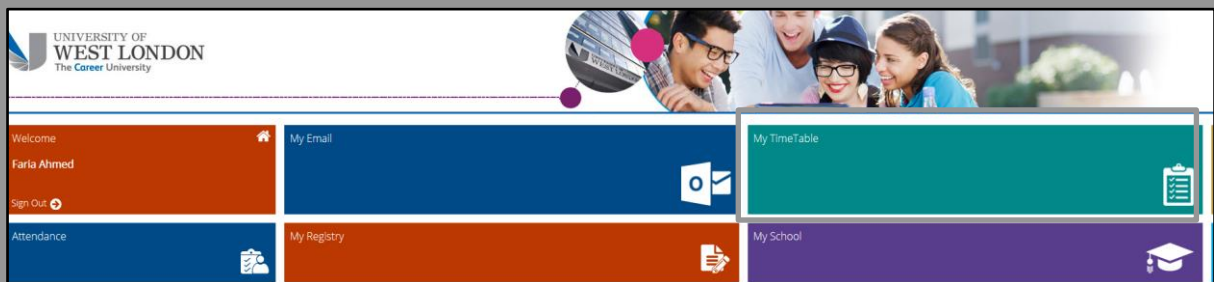
The Student Portal login page opens:

2. Enter your **Username** (Student ID)
3. Enter your **Password**
4. Click **Sign In**



The screenshot shows the 'Portal Login Page' for the University of West London. At the top left is the university logo with the text 'UNIVERSITY OF WEST LONDON ConnectEd'. To the right is a blue circle with the word 'Portal' and a dotted line leading to a photo of students. The main content area has a title 'Portal Login Page' and two input fields: 'Student Id Number or Staff Username' and 'Password'. A 'Sign In' button is located at the bottom right of the form.

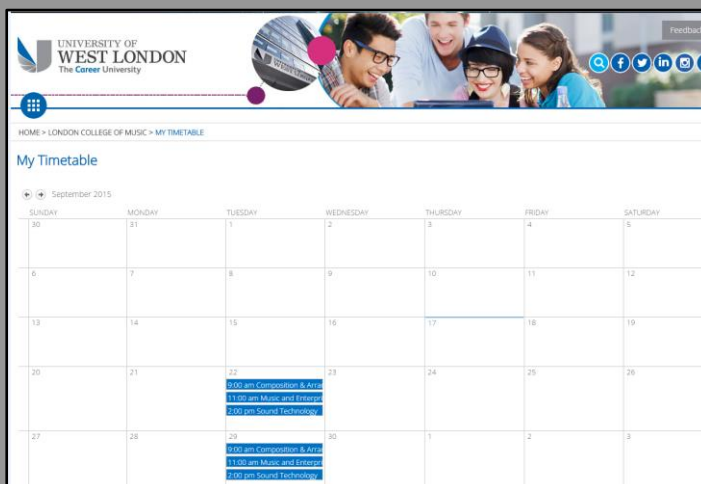
The Student Portal window appears:



5. Click the **My Timetable** tile

6.

Your course timetable opens displaying your scheduled classes in a calendar view:



The screenshot shows the 'My Timetable' view for the University of West London. It displays a calendar for September 2015. The calendar shows scheduled classes for Tuesday, 22nd and Wednesday, 23rd of September. The classes are: 9:00 am Composition & Arts, 11:00 am Music and Ensemble, and 2:00 pm Sound Technology. The calendar also shows the days of the week and the dates of the month.